



Lancashire Association of Local Councils
Affiliated to the National Association of Local Councils
T: 01772 750900
E: office@lalc.org.uk

LALC Finance & Management Committee

Minutes of the Finance & Management Committee meeting held virtually at 4.00 pm am on Tuesday 30th August 2022

Committee members attending:

Cllr P Orme	Chairman	Cllr Darren Cranshaw	Cllr Keith Martin
Cllr Pat Hastings	Vice Chairman (4.45pm)	Cllr Jan Finch	Cllr Alan Neal
Mr B Anderson	Treasurer	Cllr Eunice Houghton	Cllr Colin Peacock

1. Welcome and apologies

None received.

2. To approve the Minutes of the meeting held on 6 June 2022 circulated

Agreed: Minutes agreed with one correction, Cllr Finch was in attendance, the minutes will be corrected.

3. Matters arising

No matters.

4. Finance updates – to note

The Treasurer reported that the PTTL accounts are with the Accountants. Due to the late payments of some subs into that account there needs now to be a summary for that year and the following year 2022/23 – both to be presented to the AGM.

The payments sent to the incorrect account will be sent on to the correct account when the cheque book is returned from the accountant and a receipt will be requested. Any future payments to the previous bank accounts will bounce.

Maybe this could be a training session on checking payment and bank details.

Members thanked the Treasurer Brian Anderson, for his excellent work.

The current officer gave a quick update on the current figures. There are only approximately 6 outstanding membership invoices, NALC was paid the first tranche payment of £31,448.96, the report to NALC on current membership has been submitted and the second tranche should be in the region of £9381.77 to pay.

A more comprehensive report on the current financial situation will be presented at the Executive Committee.

5. To include an additional date in the Diary for the Finance and Management Committee, prior to the AGM in November – suggested date to be Tuesday 1 November 2022

Agreed: Finance and Management Committee will meet on the 1 November 2022.

6. Report on AGM/Conference – case for moving the date, having it jointly with LCC
The circulated report set out the details of the proposal and decisions.

Chair felt that the proposal was a good one, other members agreed it made sense and supported the new Charter and working together.

Agreed: It was proposed and agreed to change the AGM date [from 19th] to 12th November to work in partnership with LCC and the venue to be at County Hall.

It was raised that the AGM may seem ‘Lancashire’ centric and we need to ensure MALC feels included. The item will be discussed at the forthcoming Executive Committee and we can ask MALC members their opinion and ideas.

7. To include items on the forthcoming Executive Committee agenda being held on Saturday, 10 September 2022 (see draft circulated)

- a) (if approved above) To inform of additional date in the Diary for the F&M Committee, prior to the AGM in November – Tuesday 1 November 2022
- b) (if approved above) To recommend the November LALC AGM/Conference proposal of changing date from 19th to 12th November to allow it to take place at County Hall in partnership with LCC conference: report to Exec to include case, timing, costings

Agreed: Items above a) & b) to be included, no additional items were raised for inclusion.

8. Confirmation of the LALC Area Committee package – as discussed at the June F&M, drafted and circulated for comment and presented in this report as a ‘Area Committee Package’

South Ribble Area Committee has struggled with virtual meetings. Officer will offer to run the virtual meeting. SRBC officer offered hybrid meeting function from the SRBC offices.

Fylde Area Committee – Cllr Finch has drafted a letter to all member Councils in the area to try to encourage engagement (using the updated paperwork) – but this has not gone out yet. Reminded member Councils to nominate representatives and they should attend and then report back to their Councils.

Burnley & Pendle Area Committee has discussed to now have 2 rather than 4 meetings per year.

MALC has 9 spaces on the Executive. The officer will check this and confirm. A formula was mentioned – this will be forwarded to the officer if found.

9. Area Committees – update on progress, setups, secretary’s and work

MALC inaugural meeting has taken place, it has appointed a Chair, Secretary and 3 members to attend LALC Executive Committee meetings.

Bolton Area Committee – a Cllr Speight has come forward to be its Secretary and the Officer is working with Jack to get this committee running.

10. Any items to be discussed for future agenda or actions

Cllr Martin – checked with the Police, speeding is enforced by the Road Safety Partnership and the SPIDs have found some speeding cars – can this point be checked the PCC via our representative [Cllr Hastings].

DRAFT

Cllr Hastings reported 20mph zones were put in place by LCC and are its responsibility to implement. Deputy PCC Andrew Pratt is trying to get a discussion going on this point.

Drivers can be enforced driving over 20mph but it is difficult to catch them? There is equipment on the market and this is being researched and receive a demonstration of this equipment.

Ask LCC Cty Cllrs to put on the agenda to discuss LCCs implementation and enforcement.

LALC Officer – write to LCC, Road Safety Partnership & Police ask why they do not implement 20mph and ask what they will be doing in the future to implement problem areas. This will be added to the Executive Committee agenda

Speeding drivers can be submitted to 'Report it' with a photo of the speeding car and/or 20mph roundels can be purchased by P&TCs @ £60 per roundel.

Cllr Neal proposed the Treasurers outstanding service since 2000/01 (20+ years) is recognised at the AGM – Chair asked all to submit ideas for a discussion at the 1 November meeting. Finance & Management Agenda

Cllr Neal reported Whitworth had successfully advertised through LALC for a new town Clerk, now has two new Councillors and a by-election forthcoming.

11. Future meeting arrangements: 4pm on the following dates

Tuesday 1 November; Monday 9 January 2023

Meeting Dates 2022 for all the meetings are below

Executive Committee meetings	Finance & Management meetings
Saturday 18 June 2022	Monday 6 June 2022
Saturday 10 September 2022	Tuesday 30 August 2022
Saturday 19 November 2022 – AGM	Tuesday 1 November 2022
Saturday 21 January 2023	Monday 9 January 2023

Debra Platt
County Secretary