

# Lancaster Area Committee Meeting

Wednesday 17<sup>th</sup> July 2024 at 7.00 pm

Morecambe Town Hall,

Marine Road, Morecambe, LA4 5AF

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## AGENDA

1. Present and introductions
2. Apologies
3. Appointment of Lancaster Area Committee Chairperson
4. Appointment of Lancaster Area Committee Secretary including setting of the honorarium payment per member Council
5. Minutes of the last Lancaster AC Meeting held on 22/5/24
6. Matters arising not on the Agenda
7. Report from the Area Planning Sub Committee on Planning Issues/difficulties common to member councils
8. Parish Councils Open Forum – Other Common Issues  
Highways defects reporting procedures, Love Clean Streets reporting procedures, fly tipping,
9. LALC Members Business  
**Training Courses** available to Members Councillors and Clerks, **NALC website access, New Model Financial Regulations, Grants and Funding** availability including tree planting
10. Possible future agenda/ discussion topics:  
Web site Compliance Speeding Anti-Social Behaviour
11. Any other business
12. Dates of future meetings

John Ashurst

## Minutes of the Lancaster Area Committee Meeting held on 22/5/24

### Present:

Andrew Taylor (Tatham PC)	David Whitaker (Nether Kellet PC)
James Huddleston (Arkholme PC)	Peter Melling (Heaton PC)
Claire Helme (Arkholme & Melling PC)	David Wright (Heaton PC)
Chris Edwards (Cockerham PC)	Paul Holland (Scotforth PC)
Andrew Stevenson (Melling PC)	Terry Bond (Silverdale PC)
Joel Turner (Morecambe TC)	John Ashurst (LALC)
Luke Travaskis (Morecambe TC)	Laura Worden (LCC)
Josie Candlin (Over Kellet PC)	Heather Booth (LCC)
Chris Halstead (Nether Kellett PC)	Kristian Marsh (National Highways)

1. Present and Introductions. Please see Attendance List above.

The Area Committee Support Officer John Ashurst introduced the Guest speakers, Laura Worden and Heather Booth from LCC and Kristian Marsh from National Highways

2. Apologies from Graham Agnew (Over Kellett PC )
3. John Ashurst gave a brief introduction as regards the Purpose of the Meeting and Model Standing Orders for Area Committees, a copy of which accompanies these Minutes.

4. Appointment of Lancaster Area Committee Chairman

In his absence of nominations John Ashurst agreed to act as Chairman for the rest of the meeting pending the appointment of a permanent Chairperson.

5. Appointment of Lancaster Area Committee Secretary

In his absence of nominations John Ashurst agreed to act as Secretary for the rest of the meeting pending the appointment of a permanent Secretary.

6. Laura Worden, LCC Partnerships Development Officer, Health Equity and Welfare and Heather Booth from LCC Scientific Services gave presentations which were much appreciated by the meeting. Copies of the presentations accompany these Minutes for distribution as colleagues deem appropriate.

7. Kristian Marsh, Route Manager, Network Development and Planning, HIGHWAYS ENGLAND gave a presentation regarding the work of Highways England, a copy of which accompanies these Minutes. The Committee thanked Kristian for his efforts and the opportunity to ask many questions

8. LALC Members Business, Conference Update LALC Services, Training etc John Ashurst distributed the latest information from LALC as regards services, advice and training offered to Members reiterating the benefits of membership and referring everyone to the LALC website.

9. Parish Councils Open Forum - Common Issues

**Lancaster Local Plan Review** and the liaison with Parishes as regards their Input and general lack of communication with the City Planning Team . **Luke Trevaskis** agreed to coordinate mutual representations by setting up **an online meeting in June** if members advise of which days/times are usually most convenient. Below is a link to this section of the review for reference.

<https://lancaster-district-open-space-consultation-hub-ethosep.hub.arcgis.com/>

10. Highways Defect Reporting Procedure – How to report Faults

John Ashurst circulated a copy of the above document for distribution to all colleagues and updating of websites as appropriate. A copy accompanies these Minutes.

It was also reported that a **Schedule of Road works** for your Area could be obtained from **LCC Highways Department**

11. Possible future agenda/ discussion topics:

Planning Applications, Speeding, Anti-Social Behaviour Policy, Fly Tipping

12. No other business

13. Dates of future meetings

Wednesday 17<sup>th</sup> July 2024 at Morecambe Town Hall at 7 p.m.

Wednesday 16<sup>th</sup> October 2024 at Morecambe Town Hall at 7 p.m.

Meeting closed at 9.15 pm