



***Burnley & Pendle Area Members Meeting (inc. Whitworth, Colne & Altham)***

**Chair** – Cllr Mark Jkinson. **Vice Chair** – Vacant. **Secretary** - Greera Stevenson  
**Exec Members** – Cllr Alan Neal, Greera Stevenson, Cllr Mary Thomas, Cllr Howard Thomas, Cllr Andy Bell.

Burnley & Pendle Area Members Meeting  
**All Paish Councils are invited on the 9<sup>th</sup> of March 2026 (Spring)**

At  
***Burnley Town Hall, Manchester Road, Burnley BB11 9SA***  
**7pm Start**  
*Apologies or Attendance to Area Secretary – burnleypendle@lalc.org.uk*

**AGENDA**

- 1. Chairs welcome**
- 2. Apologies for absence**
- 3. Introductions**
- 4. Approval of minute of meeting held on the 24<sup>th</sup> of November 2025**
- 5. Devolution/Local Government Reorganisation update and discussion**  
Where are we now, how will it affect us? LALC's activities with regards to LGR
- 6. Appointment of LALC Executive & Finance Committee Members for 26**  
We still have executive vacancies for the following positions  
**Burnley x 1    Hyndburn x 1**  
We have been asked to nominate from our Members Area Meeting for the role of  
**Finance & Scrutiny Committee (LALC)**
- 7. LALC Members updates**
  - a. Training courses (sharing Tuesdays, FOI for councils, list of internal auditors)
  - b. Assertion 10 (IT Policy, GDPR, Martyn's Law)
- 8. Executive Members Report**
- 9. Open Forum**  
Councils to share activities and projects from their areas
- 10. Suggestions for items at the next meeting**

**Date and time of next meeting** (Summer) June 2026 @ Burnley Town Hall. 7pm

**Future meetings**

(Autumn) September 2026 (AGM)

(Winter) December 2026

*All meetings are preliminary, dependant on room availability/quorum*

Meeting Closed at \_\_\_\_\_



**Burnley & Pendle** (*inc. Whitworth & Altham*)  
**Area Members Meeting Draft Minutes**

<b>Date:</b>	24 <sup>th</sup> November 2026		
<b>Venue:</b>	Burnley Town Hall, Manchester road, Burnley BB11 9SA		
<b>Present:</b>	<p><b>Executives, Chair &amp; Secretary:</b>                      Cllr Mark Jkinson (Chair) (Worstthorne/Hurstwood PC) *                      Greera Stevenson (Secretary)                      Cllr Alan Neal (Exec &amp; Precedent) (Whitworth TC)</p> <p><b>Clerks:</b>                      None</p> <p><b>Cllrs.:</b>                      Cllr Mary Thomas (Colne TC) *                      Cllr Howard Thomas (Colne TC)                      Wendy Halliday (Foulridge PC)                      Pippa Lishman (Briercliffe PC) *                      Graham Felton (W/H PC) *                      Mike Whitworth (Whitworth TC)</p> <p><b>Guests:</b>                      Laura Warden LCC Communities Team Manager                      Nikki Bowden – FCMS (NW) Ltd (NHS health checks)  <span style="float: right;"><i>*Chairperson/Vice Chair</i></span></p>		
<b>Meeting started:</b>	19.00	<b>Meeting closed:</b>	20.55

Minute Reference 241125/BPAM/

1. Welcome
2. Apologies for absence

Cllr Olwyn Riley, Cllr Chris Macarvoy, Cllr Andy Bell

### 3. Approval of minutes of the meeting held on the 24<sup>th</sup> of November 2025.

Approved

### 4. Speaker

Nikki Bowden – NHS Health Checks Manager – Email: [nikki.bowden@nhs.net](mailto:nikki.bowden@nhs.net)

Laura Warden – LCC Communities Team – Email: [parishcouncils@lancashire.gov.uk](mailto:parishcouncils@lancashire.gov.uk)

**Nikki** – Mobile health checks aimed at people who need a referral from 111, urgent treatment, dental service, non-registered, NHS Health checks (every 5 years), aimed at 40-75 age range, heart disease program for cardiovascular, GPs are behind with these checks, so this service is picking up the gaps. Service has been offering health checks since April last year. They will set up in public places and anywhere needed with a mobile clinical van. They also cover workplaces. They offer the service 7 days a week including evenings, weekends, and bank holidays. Health checks are done in conjunction with GP practices. Results within 30 minutes. Patients are signposted to other organisations if needed. They usually do 6-hour clinics, with an average of 30-35 patients per day. Email Nikki to book (email above) they can do walk-ins, but booking is preferred.

To let the residents know about the health van visits the use social media, leaflet drops, notice boards and email. They can use an indoor venue as they only need a small room.

**Laura** – Parish issues need to be emailed to Laura on the communities' team (see above). Conference feedback is being developed, members wish for more areas to be parish/town/community councils. Laura handed out leaflets of various types to the meeting. Communities' teams are also looking to develop the LCC Charter for town and parish councils and are looking for representatives from the community to be involved in this. Greera Stevenson put her name forward.

### 5. Funding News – Pride in Place

Hyndburn – local authority – 1.5 million

Burnley – local authority – 1.5 million

Pendle – local authority – 1.5 million

This is the pride of place impact fund

<https://lancashire-cca.gov.uk/what-we-do/uk-shared-prosperity-fund>

Hurstwood allotments have benefited

Foulridge have applied for a heating system

### 6. Reports

#### A. Executive Members

We have a new president – ***Cllr Alan Neal***

Alan has run a diary since his daughter was little. See report

Alan is assisting with rouge clerks.

Alan stated that he is there to make things better and put things right.

Advised if councils wish to take on assets it's better to take things on all in one go rather than a bit at a time.

**B. Parishes/Towns**

**Cllr Pippa Lishman** – Townley Hall is under a refurbishment

No funding available for Neighbourhood plans anymore

Kings Coronation – tree planting

Happy to apply for the pride of place funding

They are short of Cllr's

Problems with their running process

Email storage always at the limit (Big problem with costs)

**Cllr Alan Neal & Cllr Mike** – John Street playing fields, level for a sports pitch

All parks to be transferred, locally know as the secret park

Ashcroft is the old Civic Hall (council chambers) transfer within 12 months

Car parks have been offered

New sports council will be a CIC

**Cllr Mark Whitworth** – they have completed their neighbourhood plan, and it was approved under referendum 88% agreed. To be accepted on 3<sup>rd</sup> December 25, will take 8 years until fruition.

2025-2032.

**Cllr Graham Felton** – Westholme reading rooms open to community groups to use. Spike in antisocial behaviour and crime on Hurst Green and the Moors last year. Rural wildlife and heritage conference was attended gathering evidence – lack of reporting. August 14<sup>th</sup> a young girl was shot, working with the police to resolve all these issues. Policing matters and rural crime. Neighbourhood plan to projects, all ideas come from consultations with the public. Misdemeanours being put on signs with 1k fines.

**7. Open forum, including Suggestions of items for future meetings**

No more items raised

**8. Date and Time of Next Meeting**

9<sup>th</sup> March 2026 @ Burnley Town Hall. 7pm

All Meetings are preliminary, dependant on room availability/quorum

**Approved and signed by chair:**

**Date:**