

(www.lalc.org.uk)

Burnley & Pendle LALC Area Members



Burnley & Pendle Area Members Meeting (inc. Whitworth, Colne & Altham)
Chair – Cllr Mark Jenkinson. **Vice Chair** – Vacant. **Secretary** - Greera Stevenson
Exec Members – Cllr Alan Neal, Cllr Mark Jenkinson

Burnley & Pendle Area Members Meeting Agenda

**All Parish & Town Councils are invited to the AGM on the
15th September 2025**

At

Burnley Town Hall, Manchester Road, Burnley BB11 9SA

7pm Start

Apologies or Attendance to Area Secretary – burnleypendle@lalc.org.uk

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
- 3. Approval of minute of meeting held on the 21st of July 2025**
- 4. Appointment of Chair for 25/26**
- 5. Appointment of Vice-Chair for 25/26**
- 6. Appointment of Area Secretary for 25/26**
- 7. Appointment of LALC Executive Members for 25/26**

Burnley x 2 Pendle x 4 Hyndburn x 1

- 8. Reports**
 - a. Executive members**

- b. **Secretary**
- c. **Parishes**

9. Open Forum including suggestions of items for the next meeting

10. Date and time of next meeting

17th November 2025 @ Burnley Town Hall. 7pm

Future meetings

19th January 26

16th March 26

18th May 26

20th July 26

21st September 26 (AGM)

16th November 26

All meetings are preliminary, dependant on room availability/quorum

Meeting Closed at _____



Burnley & Pendle (*inc. Whitworth & Altham*)
Area Members Meeting Draft Minutes

Date:	21 st July 2025		
Venue:	Burnley Town Hall, Manchester road, Burnley BB11 9SA		
Present:	<p>Executives, Chair & Secretary: Cllr Mark Jinkinson (Chair & Exec) (Worstthorne/Hurstwood PC) Cllr Greera Stevenson (Secretary) Cllr Alan Neal (Exec) (Whitworth TC) Parish</p> <p>Clerks: None</p> <p>Parish Cllrs.: Cllr Mary Thomas (Colne TC)* Cllr Howard Thomas (Colne TC)</p> <p>Guests: None</p> <p style="text-align: right;">*Chairperson</p>		
Meeting started:	19.00	Meeting closed:	20.49

Minute Reference 210725/BPAM/

Chair greeted everyone to the meeting **1.**

Apologies for absence

Cllr Pat Hastings (LALC Chair)

Cllr Gordon Lishman (Briercliffe PC)
Cllr Pippa Lishman (Briercliffe PC)
Gina Langley (Colne TC) Clerk
Cllr Chris McEvoy (Cowbridge PC)
Olwen Riley (Dunnockshaw PC) Clerk
Cllr Micheal Whitworth (Whitworth TC)

2. Approval of minutes of the meeting held on the 10th of March 25.

APPROVED by All. Signed by Chair

Chair opened the meeting with a minute's silence for Cllr Mike Royds

3. New Secretary

Chair introduced Cllr Greera Stevenson to the meeting, with the hope of encouraging attendance at meetings and new members.

Proposed: Cllr Alan Neal Seconded: Cllr Mary Thomas

Cllr Alan Neal explained why he needed to retire as Area Secretary. The Members thanked him for his service and dedication to the Area Meeting.

4. Chair's Report

Chair gave an update on the LALC conference -

Preparing for the Government reorganisation (Devolution) Asset Management was discussed, to encourage parish councils to take on assets that are currently managed or maintained by Borough Councils & LCC. It was discussed how parish councils are supposed to afford these assets and how transfers will happen. This would most likely be done via a nominal fee exchange and an asset transfer. To encourage new parish councils to form where there are none or developing new neighbourhood groups.

Letter to Burnley borough Council -

Chair read out a letter he drafted to Burnley Borough council's chief executive, sharing his concerns over the devolution and the lack of parish and town councils' input and information from the borough. Cllr Alan Neal offered to also contact the chief executive if no response was received.

5. Reports from LALC Executives

NALC - Cllr Alan Neal (exec) discussed his experience at the NALC conference, and the parish and town councils place in the devolution process. NALC are pushing for the parish and town councils to be involved in the process.

LALC - Cllr Alan Neal explained the finance committee and scrutiny committee is delt with by members of the management committee and executive members. He also felt that the new Chair of LALC was met with hostility.

It was felt that borough councils are worried about their place in the devolution during discussions on merges with borough's. worries that the newly formed authority will take most of the funding, leaving parishes to put up their precept to survive, emphasizing the need to engage with parishes. Discussions on a sliding scale for asset transfers giving parish/town councils time to raise funds and sort the running of new assets.

President was removed for non-attendance at meetings, so a new president is sought. Cllr Alan Neal has proposed a 3-year term instead of the forever position as is now.

12 august 25 there is an extraordinary meeting for the finance committee.

It was felt that NALC & LALC are male oriented, probably as it was established post war.

Alan to share all contact details with the new Area Secretary.

Concerns for members

To ensure parish councils are aware of government reorganisations. Need to know what conversations are being had at higher levels. To ensure parishes are aware of asset shifts.

6. Reports from parishes

Cllr Alan Neal (Whitworth TC)

Market street accident leading to a fatality. The council has been incidental in trying to resolve traffic problems in relation to Market Street. There have also been issues with Tunnicliffe Road.

Secret Park – was taken over by the town council and being refreshed & renamed as Mike Royds memorial park.

Noncompliance by parish and town councils to regulations by 2026 can be fined up to 100k.

Plan submitted – reg 16 to do with neighbourhood plans. It is with the examiner, pre-referral report already done, amendments suggested by the examiner.

The rough is trying to obtain planning, but this affects the local plan/neighbourhood plan. New government has doubled the amount allowed but hoping it comes under the pre new government rules.

No funding for neighbourhood plans anymore.

Discussions over grey land planning, building on old coal mines is not allowed and has stopped some builders. Borough decides what kick back money is spent on, unless parish and town councils demand it is spent in the area. All Whitworth councillors have moved over to (.co.uk) emails as having trouble with the (.gov) emails at the present time.

Cllr Mark Jkinson (Worsthorne with Hurstwood PC)

Hurstwood Green– Phase one of the refurbishment to Hurstwood green for the benefit of residents and visitors has been completed. The track bed was in a bad state but has now been resurfaced along with measures to manage parking on the track. The PC is hoping to obtain a grant for phase two of the project alongside a partnership with united utilities. This will deal with the surface water management to includes ‘swales’ and a small pond.

Approximate costs 17K.

The lower Allotments on Gorple Road need more water access, there is a possibility of rainwater collection into a pond to avoid extra charges.

Cllr Mary Thomas & Cllr Howard Thomas (Pendle/Colne TC) Vandalism problems (Atkins coat Park).

Eco friendly houses built, but residents seem to be causing problems.

Trying for holiday schemes for residents’ children.

Santander offering banking help following the loss of bank branch, they are going to try and approach bank of Dave.

Cllr Alan Neal offered to approach bank of Dave to see if a banking hub can be arranged.

Lots of events in Colne and worry that there are no banking facilities to support.

Blues festival approaching, this is a 3-day event.

Food and drink event this Saturday.

GB cycling professional event this weekend.

7. Issues Raised

Members to ask executive members if they can try and move forward with the devolution – possibly a guide for parishes about what happens when and how.

To reiterate governance compliance.

8. Suggestions of items for the next meeting

No more than is already in the minutes

9. Date and time of next meeting

15th September 2025 @ Burnley town Hall. 7pm

Approved and Signed by Chair:

Date:

Produced by LALC Area Secretary Greera Stevenson 19th September 2025